

Examination Regulations and Information

for

Local Centres and Schools

2015

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<https://extranet.riam.ie>

Teaching Network:

<http://teachingnetwork.riam.ie>

IMPORTANT DATES TO REMEMBER

Closing Dates

For Easter period	-	Monday 12 January 2015
Online entries		Monday 19 January (4:00 pm)
For Summer period	-	Monday 2 March 2015
Online entries		Friday 6 March (4:00 pm)
For Christmas period	-	Friday 2 October 2015
Online entries		Friday 9 October 2015 (4:00 pm)

Examination Sessions

Easter:	Monday 16 February to Saturday 14 March 2015
Summer:	Monday 13 April to Tuesday 2 June 2015
Christmas:	Monday 2 November to Saturday 5 December 2015

Written Examinations

Theory Examination:	Saturday 23 May 2015
	Saturday 21 November 2015
Speech Senior Certificate:	Saturday 23 May 2015
(written paper)	Saturday 21 November 2015

Bank Holidays

March Bank Holiday:	Tuesday 17 March 2015
Easter Bank Holiday:	Monday 6 April 2015
May Bank Holiday:	Monday 4 May 2015
June Bank Holiday:	Monday 1 June 2015
October Bank Holiday:	Monday 26 October 2015

Gentle Reminders

Please follow these guidelines when submitting examination entries:

- Use the correct application form ie music, theory, recital and speech
- Complete the form in block capitals
- Give the name, address and contact telephone number of the applicant (eg teacher, parent or guardian)
- **Nota bene - Specify your preferred centre in the box provided**
- List candidates' names in the order you wish them to be examined
- Type candidates' names as you would like them to appear on certificates
- Fill in details regarding candidates' subjects and grades correctly
- Indicate especially inconvenient dates on the form
- Calculate the entry fees appropriate for the grades entered
- Enclose only one cheque or bank draft with the application form. The cheque/draft should be made payable to the **Royal Irish Academy of Music [RIAM]**
- In the case of candidates with special needs (Reg 15) please enclose a medical report and complete the entry form provided which may be downloaded from URL: <http://www.riam.ie/examinations/examination-information/application-forms/>
- It is now possible to enter your candidates online at URL: <http://www.riam.ie/> or <https://extranet.riam.ie>
- You may contact seniorexaminers@riam.ie for answers to your music queries

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Special Notices for 2015

▪ **RIAM CARA Awards**

Designed to support instrumental beginners and their teachers, especially those learning in group settings, the *RIAM CARA Awards* aim to help beginners set goals of achievement as they start on their musical journey. These Awards are ideally suited to a wide range of students learning in a group environment including primary and post-primary schools, bands and music schools, youth and homework clubs, and school completion programmes. The *RIAM CARA Awards* are available in three céimeanna (levels), the highest of which is approximately Grade I - II standard. The *RIAM Cara Awards* also embrace Group Drama (ages 8 – 18), and Transition Year Programmes in Oral Communication and Performance. (Entry fee for each candidate is €15.00). For further information please see www.riam.ie.

▪ **RIAM Teaching Network**

The RIAM Teaching Network is a new initiative which aims to assist music teachers throughout Ireland. The RIAM Teaching Network provides teachers with valuable resources to enhance their work and involvement with the Local Centre examinations. The new website contains podcasts, videos and learning materials which provide support for the Local Centre Examinations in all disciplines. There are also online groups, each with its own forum, where teachers can discuss their experiences and seek advice from their peers. Through the Teaching Network at <http://teachingnetwork.riam.ie> the RIAM will also be offering a wide range of workshops, as well as the first RIAM Teaching Network Conference on the 3 and 4 July 2014.

For more information or to sign up for regular updates, contact the RIAM Teaching Network Project Manager, Dr Jennifer O'Connor-Madsen:
jenniferoconnor@riam.ie / teachingnetwork@riam.ie

You may also follow the RIAM Teaching Network on Facebook and Twitter.

▪ **Current Syllabi**

All current syllabi are available to download from the Academy's website at URL: <http://www.riam.ie> or hard copies may be obtained from the Local Centre Examinations' Office. New syllabi will come into effect on 1st January 2015.

▪ **Recital Certificate Programme**

Candidates are required to provide a performance list and original music for the examiner at all recital programme examinations. In choosing pieces, candidates are free to choose from any source including any Local Centre Syllabus – provided the pieces comply with the minimum standard requirement. However, candidates are actively encouraged to programme away from the grade syllabus and show some initiative in exploring other repertoire. Over-reliance on syllabus material will be noted and may result in some loss of marks.

Special Notices for 2015

- **Piano Albums will include CD for the first time!**
Each Piano Album for Grade VI, Grade VII and Grade VIII **2015-2018** will be sold with a CD of the music (performed by Réamonn Keary).
- **Piano Album Music CDs** Music prescribed for **Elementary to Grade V 2015** performed by Réamonn Keary will be on sale from July 2014.
- **Key Skills Piano Workshops** Autumn dates (details available on website).
- The **RIAM Pianoforte Scales Book** is available from music stockists (page 4).
- Two sample **Sight-Reading Books for Pianoforte**, covering Grades I to V and VI to Senior Certificate respectively, are available from music suppliers.
- **Theory & Harmony** - Grades Preparatory to Senior Certificate
Copies of past examination papers will be available through the Teaching Network and from the Local Centre Office for a small fee.
- **Let's Get Reading** by Jean Archibald and Marie Moran is a series of piano sight-reading books (Preliminary to Senior Certificate) designed to introduce and develop the skills of sight-reading in an easy and musically attractive way.
- The publication **Music Workout** by Jean Archibald and Bernadette Marmion is a series of theory workbooks based on the syllabus of the Local Centre examinations in Theory. Each workbook (Preparatory to Grade 8) includes detailed explanatory notes. This material also provides useful preparation for the 'reading' elements of the Aural Tests programme (practical music exams).
- **Accompaniment backing track**
Candidates should note that an **accompaniment backing track** may be used for **one piece/song** only. This applies to singing, music theatre and popular singing, and all instruments (excluding pianoforte).
- **Music Downloads**
Candidates using music purchased online must produce **proof of purchase** on the examination day.
- **Invitation for Piano Syllabus Compositions** the Academy invites composition submissions for possible inclusion in Piano Albums (page 19).
- **Composition Competition**
Attention is drawn to the Local Centre Composition Competition for students under 18. Full details are outlined on page 20.

Special Notices for 2015

- **Theory Guidelines for Speech & Drama Candidates** – a set of theory guidelines may be downloaded at URL:
<http://www.riam.ie/examinations/speech-and-drama-syllabi/>
- **Candidates with Special Needs**
Please refer to Section 15 (page 12) of the General Regulations for details of our Special Needs Entry Form. The entry form is available to download from

URL: <http://www.riam.ie/examinations/examination-information/application-forms/>
- **RIAM Website**
Please visit the Academy's website at URL: <http://www.riam.ie> for Local Centre news. Some *Frequently Asked Questions* may be found at URL:
<http://www.riam.ie/examinations/examination-information/faqs/>.

This section will be updated from time to time and includes some elaboration on the *Requirements for Practical Examinations Section 16* on page 15 of this booklet.

- **Online Applications** The RIAM Extranet may be accessed at URL: <http://www.riam.ie/> (link to **online entries**) or URL: <https://extranet.riam.ie>.
 - New applicants will be required to register.
 - Registered applicants will receive valid usernames and passwords by email.
 - Login with your username and password
 - Select music or speech & drama as subject
 - Select individual or group
 - Select practical, recital or theory [type of examination] – it may be necessary to divide your students and create a number of applications under the one transaction if they are taking different examination types.
 - Please note that if you teach in several different centres/schools you will need to create separate applications for each centre.
 - Enter candidates' details as you wish them to appear on their certificates.
 - At the end of the process you will be asked to submit payment details.
 - Details of all successful online applications will be confirmed by email.
 - If a confirmation number does not appear on the screen after the transaction had been completed your application has not been processed successfully and you will need to contact the office urgently.
 - Similarly, if you do not receive an email confirmation you will need to contact the office or email localcentre@riam.ie to ensure that your entries have been received.

Pianoforte Music Albums and List of Music Suppliers

All the pieces set for Pianoforte Grades Elementary to V are published in book form. The Elementary, Preliminary and Primary Grade pieces are combined in one book.

Two pieces from each List A, B and C prescribed for Grades VI, VII and VIII are also published.

The correct series of books bears the following date and price on the front cover: Elementary to Grade II **2015** (€15.00), Grade III to Grade V **2015** (€17.50) and Grades VI to VIII (**accompanied with CD**) **2015-2018** (€29.50).

Please note that the Pianoforte albums are NOT supplied directly from the Academy. The albums may be obtained from any of the following music sellers:

Anthem Music, 59 Main Street, Portlaoise, Co Laois *Tel: 057-8662188*

Book Haven Units 3/10, Block 4, Ashbourne Business Park, Ashbourne, Co Meath *Tel: 01-8352621*

Bookworm, 5 Liberty Square, Thurles, Co Tipperary *Tel: 0504-22257*

Broderick's Music Warehouse, New Building Lane, Kilkenny, Co Kilkenny *Tel: 056-7765401*

The Book Centre, Main Street, Ballybofey, Co Donegal *Tel: 074-9132384*

John J Collins, Castle Street, Castlebar, Co Mayo *Tel: 094-9028668*

Denniston's, Centenary Square, Longford Town, Co Longford *Tel: 043-3346345*

DK Music, 16 St John Street, Kilkenny, Co Kilkenny *Tel: 056-7774100*

Educational Music Services Ltd, 22 Mountjoy Square East, Dublin 1 *Tel: 01-8742310*

Essaness, Kieran Street, Kilkenny *Tel: 056-7765693*

Everest Music, Unit 2, Raven Hall, Dublin Road, Bray, Co Wicklow *Tel: 01-2861933*

Henderson Pianos, 11 Bishop Street, The Diamond, Derry *Tel: 048-71365791*

It Music, The Depot, Chapel Street, Kiltimagh, Co Mayo. *Tel: 094-9374883*

KNB Music, Unit 2 & 3 Court House Square, Maynooth, Co Kildare *Tel: 01-6293320*

Metro Music, Unit 19 Rathfarnham Shopping Centre, D 16 *Tel: 01-4931322*

Minstrel Music, Peter Street, Wexford Town, Co Wexford *Tel: 053-9144105*

Monaghan Music & Piano Centre, Tullaghan, Ballinode, Co Monaghan *Tel: 047-89232*

Musicman, 3 The Plaza, College Street, Cavan Town, Co Cavan *Tel: 049-4332131*

McCullough Pigott, 11 South William Street, Dublin 2 *Tel: 01-6773138*

Opus II, 131 Oliver Plunkett Street, **Cork** *Tel: 021-4279611*

Opus II, 4 High Street, **Galway** *Tel: 091-500300*

Opening Minds, Unit 2, Block 4, Ashbourne Business Park, Ashbourne, Co Meath *Tel: 8353411*

Pianoforte Music Albums and List of Music Suppliers

Polymath Books, 1-2 Courthouse Lane, Tralee, Co Kerry *Tel: 066-7125035*

P Powell & Sons, The Four Corners, William Street, Galway *Tel: 091-562295*

Premier Music Store, 58 O'Connell Street, Clonmel, Co Tipperary *Tel: 052-6129811*

Pro Musica, Jem Music House, 20 Oliver Plunkett Street, Cork *Tel: 021-4271659*

The Record Room, The Grosvenor House, Grattan Street, Sligo Town. *Tel: 071-9143748*

The Learning Lab@Ryans, 34 Oliver Plunkett Street, Mullingar, Co Westmeath *Tel: 044-9342497*

D R Ryan, 20 Bank Place, Tipperary Town, Co Tipperary *Tel: 062-51128*

Soundfactory, Upper Irishtown, Athlone, Co Westmeath *Tel: 090-6478983*

Soundshop Ireland Ltd, Unit 11 East Coast Business Park, Matthews Lane, Drogheda, Co Louth
Tel: 041-9831078

Salmons Department Store, Main Street, Ballinasloe, Co Galway *Tel: 090-9642120*

Savins Music Centre Limited, 111 O'Connell Street, Limerick *Tel: 061-414095*

Trax Music Store Ltd, Whitemill Road, Wexford, Co Wexford *Tel: 053-9146896*

Tuam Bookshop & Office Supplies, Vicar Street, Tuam, Co Galway *Tel: 093-28907*

Variety Sounds, 7 College Street, Killarney, Co Kerry *Tel: 064-6635755*

Waltons, 2-5 North Frederick Street, Dublin 1 *Tel: 01-8747805*

Waltons, 69 South Great Georges Street, Dublin 2 *Tel: 01-4750661*

Ward's Music Shop, Castle Street, Donegal Town, Co Donegal *Tel: 074-9721313*

RIAM First Anthology of Poetry

The RIAM First Anthology of Poetry contains Irish poetry currently on the Speech & Drama syllabus. There is a small number of this edition still available directly from the Academy (price **€12.00** including postage).

GENERAL REGULATIONS

1 Grades of Examinations

Candidates may be entered in any of the following grades, where applicable, irrespective of age (see Speech & Drama syllabus for exceptions) and without having previously been examined in any other grade in the same subject:

Kindergarten Grade	Elementary Grade	Preliminary Grade
Primary	Grade I	Grade II
Grade III	Grade IV	Grade V
Grade VI	Grade VII	Grade VIII
Senior Certificate	Recital – Junior, Intermediate and Advanced	

Piano Duets grades are: Preparatory, Junior, Middle and Senior.

Chamber Music, School Orchestra, Vocal Duets, Class Singing and Óráidíocht grades are: Junior, Middle and Senior. *Choral Singing grades are:* Bronze, Silver, Gold and Platinum Standard.

Choric Verse-Speaking the grades are: Kindergarten, Preliminary, Junior, Intermediate and Senior.

Oral Communication and Performance: Junior, Intermediate, Senior and Advanced.

English as a Second Language: Preliminary, Intermediate and Senior.

Please consult the speech and drama syllabus to confirm the grades in other subjects.

RIAM CARA Awards: Céim 1, Céim 2 and Céim 3.

2 Subjects

I *Written Examinations:* Theory and Harmony
Speech and Drama (Senior Certificate)

II *Practical Examinations:*

Aural Tests/Theory	Descant Recorder	Singing/Music Theatre Singing
Recital Programme	Treble Recorder	Vocal Duets
Pianoforte	Group Recorder	Class/Choral Singing
Pianoforte Duets	Flute	Speech & Drama/Deaslabhra
Classical Accordion	Clarinet	Stage School Performance
Organ	Oboe	Interview Techniques
Harpsichord	Bassoon	Bilingual Speech & Drama
Choral Groups	Saxophone	Public Speaking/Óráidíocht
Violin	Trumpet	Choral Verse Speaking
Viola	French Horn	Cór-Reachtaireacht
Violoncello	E Flat Tenor Horn	Reading Prose and Poetry
Double Bass	Trombone	Solo/Duologue/Group Drama
Concert Harp	Baritone/Euphonium	Solo Verse Speaking
Irish Harp	Tuba	English as a Second Language
Classical Guitar	Percussion	Oral Performance/Group Exam
Chamber Music	School Orchestra	Creative Performance

Prescribed pieces and requirements for each of these subjects are printed in the Keyboard, Strings, Woodwind, Brass & Percussion and Singing Syllabi or in the Speech and Drama Syllabus.

3 Place of Examinations

Examinations are normally held at Local Centres throughout the country. These will be selected by the Academy on the basis of their suitability. The Centres must conform to the guidelines provided by the Academy. At least twenty candidates are necessary to form a Centre, but where numbers are smaller every effort will be made to suit their convenience and have them examined at the nearest Centre.

Please indicate your 'preferred centre' on the application form. Consideration will be given to requests for the examining of less than twenty candidates at a Centre in certain circumstances. In any Centre in which a candidate is, or has been suffering from an infectious disease, examinations will not be held unless a satisfactory Medical Certificate is produced.

4 Dates of Examinations

Easter:	Monday 16 February to Saturday 14 March 2015
Summer:	Monday 13 April to Tuesday 2 June 2015
Christmas:	Monday 2 November to Saturday 5 December 2015
Theory Examination:	Saturday 23 May & Saturday 21 November 2015
Speech Senior Cert: (written paper)	Saturday 23 May & Saturday 21 November 2015

Candidates must be prepared to present themselves for examination on any date within the stated period

A letter may be enclosed with the entry form(s) detailing especially inconvenient dates. Every consideration will be given to these requests but no undertaking can be given that such dates will be avoided. ***Requests for block dates will not be considered.*** Dates for school examinations, school tours, family holidays etc will be considered if indicated on the application form. Such requests should take the form of specific dates. Examiners' tours are planned in such a way that they will suit the majority of candidates, subject of course to the availability of examiners.

Once dates and times have been fixed for examination, they cannot be altered

5 Method and Date of Entry

Candidates may be enrolled by a school, by a private teacher, by a parent, by a guardian, or candidates may enrol themselves. Applications may be made online at URL: <http://www.riam.ie> (link to Online Entries top home page) or URL: <https://extranet.riam.ie>. Applications will also be accepted by post or in person using an official entry form (A4 size - Music, Recital, Speech, Speech & Drama [written] or Theory). Care must be taken to enter names and details clearly in block capitals on the entry form(s) to avoid any misunderstandings. If amendments are requested after submission of the entry form(s) an additional fee will be charged. **Appointment times will be issued to candidates in the order that they appear on the Entry Form.**

Entry forms together with examination fees [ie one cheque to include all of teacher's candidates with each application] *must reach the Academy on or before the following dates:*

Easter Session	-	Monday 12 January 2015
Summer Session	-	Monday 2 March 2015
Christmas Session	-	Friday 2 October 2015

LATE ENTRIES WILL NOT BE ACCEPTED

Please enclose examination fees with application form(s). **We regret that for security reasons cash cannot be accepted. One cheque, money order or bank draft** [made payable to the Royal Irish Academy of Music] should be issued to cover the total amount of the fees for each teacher's candidates and must accompany the entry form(s) in order to complete the registration of the candidates for examination.

Where more than one cheque is submitted the Academy reserves the right to return the entries.

Application forms may be downloaded from the Academy's website at URL: <http://www.riam.ie>. Alternatively, requests for entry forms may be made to the office at any time but not less than one fortnight before closing dates of entry.

6 Notice of Date and Time

Notices will be sent as early as possible to the applicant (ie school, teacher, parent or guardian), stating the precise date that the Examiner has been scheduled to visit the venue concerned and a timetable for all his/her candidates. Candidates must attend for examination at the time indicated on the timetable, which is ten minutes in advance of the candidate's examination appointment. The Examiner cannot be expected to change the time of examination of any candidate on the day of the examination. The Local Centre Office must be notified in writing of any proposed alterations. An additional fee may be charged for this service. Please do not forget to quote the examination number when sending in such requests. Any candidate who does not attend at the allocated time will be deemed to be absent.

7 Acceptance of Entry

Entries for examination can be accepted by the Academy only in accordance with the conditions and regulations contained in this booklet, and on the understanding that in all matters the decision of the Governors must be accepted as final. The Governors reserve the right to refuse or cancel the entry of any candidate, in which case the examination fee will be returned.

8 Examination Fees

Only cheques payable to the *Royal Irish Academy of Music* can be accepted from the school, teacher, parent or guardian responsible for the entry.

Please note that only one cheque, money order or postal order should be enclosed with the entry form(s), to cover the full amount of the application fees.

9 Absence from Examination

Any candidate failing to attend for examination on the date and at the time appointed will forfeit the entry fee, except in the case of illness. Notification of such, in writing, specifying the name of the teacher concerned, examination number, date, venue and subject of examination, together with an up-to-date medical certificate **must be sent to the Academy within seven days of the date of the examination.**

The Governors may, at their discretion, refund such portion of the entry fee as they shall determine, or arrange for the examination of the candidate at a future date, which may not be in the same session. In the case of candidates from the Dublin area who have been unable to attend for examination due to illness or some exceptional circumstance, they will be offered another appointment in the Academy at the end of the examination session.

10 Division of Marks

Music Grades and Subjects (except Theory and Harmony)

The maximum marks in each Section are as follows:

Section I

Piece 1	20
Piece 2	20
Piece 3	<u>20</u>
Total Section I	60

Section II

Scales and Arpeggios	<u>15</u>
Total Section II	15

Section III (up to Grade V)

Reading at Sight	10
Aural Tests	10
Theory	<u>5</u>
Total Section III	25

Section III (Grade VI – VIII)

Reading at Sight	10
Aural Tests	<u>15</u>
Total Section	25

Section III (Senior Certificate)

Reading at Sight	10
Aural Tests	10
Viva Voce	<u>5</u>
Total Section	25

Total maximum marks: 100

In Pianoforte Duets, Chamber Music, School Orchestra and Vocal Duets, the performance of the pieces is the only requirement - maximum marks: 100. For the division of marks for Music Theatre & Popular Singing please consult the Singing syllabus. Please refer to the Choral Singing syllabus for guidelines relating to Bronze, Silver, Gold and Platinum Choirs.

Examination Grades

Candidates who obtain 90% or over are awarded Distinction; 80% to 89% are awarded Honours; 70% to 79% are awarded Merit; and 60% to 69% are awarded Pass.

Speech & Drama / Deaslabhra etc

Please consult the Speech & Drama Syllabus for allocation of marks.

Recital Certificate Programme

This programme has a pass mark of **70%** and the results will be divided as follows:

(a) Technical Ability	-	30%
(b) Interpretation	-	30%
(c) Overall Impression & Choice of Programme	-	40%

Total maximum percentage:	100%
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Candidates are awarded a pass mark in this examination if they attain **70%** (distinction, honours and merit do not apply). In each category, Junior, Intermediate and Advanced, medals will be awarded as follows:

(a) Bronze	-	70% to 79%
(b) Silver	-	80% to 89%
(c) Gold	-	90% and over

In choosing pieces, candidates are free to choose from any source including any Local Centre Syllabus – provided the pieces comply with the minimum standard requirement. However, candidates are actively encouraged to programme away from the grade syllabus and show some initiative in exploring other repertoire. Over-reliance on syllabus material will be noted, and may result in some loss of marks.

Complaints Procedure

The decision of the examiner is final. In the exceptional case, where the applicant submits a written request for a review of a result, the Senior Examiners will follow a set procedure, taking fully into account the views of the applicant and of the examiner. In this case the Senior Examiners' decision will be considered as final. Such appeals should be postmarked **within fourteen days** of receipt of the results. Complaints concerning an examiner's conduct should be made **in writing** within seven days of the examination.

11 Speech and Drama Senior Certificate Examination

The format of the Speech and Drama Senior Certificate Examination is now as follows:

(1) Practical Examination	–	45 minutes and
(2) Written Examination	–	2 hours

Applicants may apply for either the practical or written examination or both. They are requested to complete a separate form for each examination and to pay a separate examination fee. Successful candidates will be awarded a certificate for each examination (ie distinction, honours, merit, or pass) as appropriate. Centres will be arranged in accordance with Regulation 3.

12 Theory and Harmony Examinations

The written examination in Theory and Harmony will be held at selected centres twice each year ie during the Summer and Christmas examination sessions. The selection of the centres will be made after the closing dates (ie **Monday 2 March & Friday 2 October 2015**). School Centres will be arranged in accordance with Regulation 3.

The dates of the Theory and Harmony Examination will be **Saturday 23 May** and **Saturday 21 November 2015**.

The objectives of the Theory and Harmony syllabus are as follows:

- a) To achieve a smooth gradual progression over the grades. The Preparatory Grade should allow students to enter the system earlier and the Senior Certificate is intended to give a good standard for students wishing to continue to more advanced study.
- b) To encourage creativity (though at first through very simple means) by introducing short melody composition by Grade III.
- c) To encourage general musical awareness by observation and analysis elements.

Marks and Times allowed for Theory & Harmony Grades:

	<i>Max Marks</i>	<i>Time Allowed</i>
Preparatory Grade	100	1 hour
Grades I & II	100	1½ hours
Grades III, IV & V	100	2 hours
Grades VI, VII, VIII & Senior Certificate	100	3 hours

13 Results of Examinations

As soon as possible after the practical/written examination, the Academy will send by post, to the applicant, a result sheet (of which there is no duplicate) and a certificate for each successful candidate, giving details of marks awarded and the examiner's comments in each case.

The Governors cannot accept responsibility for the non-receipt of any result sheet/certificate after its despatch by post. For issue of duplicates please see Reg 13. Requests for copies of the breakdown of the marks awarded should be accompanied by the examination number, the name of the applicant and the appropriate fee.

We regret that no results can be communicated by telephone to applicants.

14 Award of Certificates

Certificates will be awarded to successful candidates in all Grades as follows:

90% or over	Distinction
80% to 89%	Honours
70% to 79%	Merit
60% to 69%	Pass

The pass mark for the Recital Certificate Programme will be 70%.

No responsibility can be accepted for the loss of certificates in the post, but a duplicate of a certificate lost or destroyed may be issued on payment of a fee of **€10.00 (payable in advance)**. Requests for past results should be submitted on the form available to download at URL: <http://www.riam.ie>. A research fee of €10.00 applies for each previous year up to a total of ten years, after which no search will be undertaken. Fees should be submitted with requests and will be refunded if it proves impossible to access particular records to validate the breakdown of marks awarded. It is to be understood that such re-issues may take time to research, and this process will be assisted by submitting as much detail as possible. If the information provided proves to be inaccurate, an additional fee may be charged. The examination number should be quoted with requests for re-issues.

15 Candidates with Special Needs

The RIAM is happy to accommodate candidates with special needs. **However, facilities can only be provided if the Special Needs Entry Form is completed.** This form is available from the RIAM Local Centre office or may be downloaded from URL: <http://www.riam.ie/examinations/examination-information/application-forms/>

When completed the form should be accompanied by a letter outlining the candidate's particular need or disability from one of the following: a psychologist, a special needs teacher, a school principal or a primary school class teacher.

The Special Needs Entry Form includes the following information/options:

- category of special need
- order in which the candidate wishes to take different parts of the examination (if required)
- request for wheelchair access
- request for parent or carer to be present at the examination
- sight-reading options for visually impaired candidates (eg large notation, Braille tests, second aural test)

Candidates entered on this application form will be allocated extra time as follows:

- Grades Elementary to I and the Junior Recital Certificate – 2 minutes extra
- Grades II to V and the Intermediate Recital Certificate – 3 minutes extra
- Grade VI to Senior Certificate and the Advanced Recital Certificate – 5 minutes extra

On receipt of notification please contact the office to confirm requirements and make arrangements for the examination.

16 Requirements for Practical Examinations

- (a) No marks will be awarded for incorrect music, poetry, prose or drama presented at Examination.
- (b) Candidates must present a copy of their pieces for the examiner (excluding the Local Centre piano albums).
- (c) A candidate sitting a Recital Certificate examination is required to provide original copies of his/her music for the examiner. This applies particularly to new unpublished contemporary works, including any of the candidate's own compositions. A list of the works to be performed is also required.
- (d) Candidates performing from memory must have an authorised copy of their music with them in the examination room for the examiner.
- (e) Candidates using **unauthorised copies** or **photocopies of music** will be disqualified. Candidates must ensure that their accompanists also comply with this rule.
- (f) Candidates using music purchased online must produce **proof of purchase** on the examination day. When a receipt is not issued for music scores downloaded from the Internet, please have the link printed for proof of source.
- (g) Any edition of music or text cited in the Syllabi is intended solely as a means of identification; other recognized authoritative editions will be accepted.
- (h) All Scales and Arpeggios must be played or sung from memory, and at a reasonable speed, appropriate to the Grade.
- (i) Candidates must be prepared to perform each of their chosen Studies or Pieces in its entirety, the Examiner having the option of hearing the complete work or a portion of it where appropriate.
- (j) Repeats are not expected but they should be played if there is a *da capo* or *dal segno*.
- (k) In Pianoforte examinations, the use of pedals will be expected where appropriate.
- (l) If it is intended to use an electronic piano at a centre, this must be stated on entry form(s). Such an instrument will only be acceptable where a satisfactory conventional piano is not available. The electronic piano must be capable of producing a satisfactory piano tone and be fully equipped with a touch sensitive keyboard with 88 full-size weighted keys and a sustaining pedal.
- (m) Music requiring accompaniment will **not** be accepted unaccompanied. The accompanying instrument must be a piano unless exemption is granted from the Senior Examiners. Written requests for exemption must be submitted to the Local Centre Office at least two weeks before the examination date.

- (n) Candidates requiring accompaniment must provide their own accompanist. Where a backing track is being used candidates are required to bring their own CD/DVD player.
- (o) Candidates should note that an **accompaniment backing track** may be used for **one** piece/song only.
- (p) Candidates requiring a music stand must provide their own. This is very important for any examination taking place outside the Academy.
- (q) Vocal Scales, Arpeggios, Studies and Songs may be transposed to keys to suit the various voices.
- (r) Woodwind, Brass and String candidates should have their instruments ready to play prior to entering the examination room.
- (s) Aural Tests – melody tests may be transposed to keys to suit various voices.
- (t) Training/Monitoring sessions take place in the Academy occasionally, which can mean that up to three trainees may be in the examination room with a Senior Examiner. The Senior Examiner conducting the session will always be the official examiner.
- (u) Candidates in practical examinations up to Grade V, who have passed written examinations in the same grade or higher in Theory and Harmony, in either Local Centre or Academy Internal Musicianship Assessments, will be exempt from the Theory Tests and shall be awarded the full five marks for this section. The official Mark Sheet or Certificate must be produced to the Examiner at the practical examination.
- (v) For Grades VI to VIII candidates presenting a certificate or result sheet verifying that they have passed the written Theory & Harmony in either Local Centre or Academy Internal Musicianship Assessments for the same grade as, or higher than their practical examination, will be exempt from the combined Aural/Theoretical Tests and will be awarded the full fifteen marks for this section. Senior Certificate candidates instead will be awarded the full ten marks in this section but will be required to partake in the Viva Voce section of the examination which is worth a maximum of five marks.
- (w) In Speech & Drama examinations, poetry, prose and drama extracts must be performed from memory.
- (x) Please ensure that no photocopies of any extracts of poetry, prose or drama are presented to the examiner at the practical examination.

ENTRY FEES FOR LOCAL CENTRE EXAMINATIONS
Applicable from 1 January 2015

Instruments, Singing, Duets and Speech & Drama Subjects

Kindergarten, Elementary, Preliminary, Preparatory & Primary Grades	€30.00
Grade I	€44.00
Sub-Junior Grade	€44.00
Grade II	€51.00
Grade III	€56.25
Junior Grade	€56.25
Grade IV & Grade V	€64.00
Middle & Senior Grades	€64.00
Grade VI	€73.50
Grade VII	€76.50
Grade VIII	€83.25
Senior Certificate Grade	€116.25
Recital Certificate Programme	
Junior	€48.50
Intermediate	€59.00
Advanced	€73.50
Stage School Performance, Oral Communication and Performance & Interview Techniques	
Junior Grade	€42.00
Intermediate Grade	€51.50
Senior Grade	€51.50
Advanced Grade	€63.00
Creative Performance	
Introductory Grade	€30.00
Preparatory Grade	€34.75
Junior Grade	€42.00
Intermediate Grade	€51.75
Transition Grade	€51.75

English as a Second Language	
Preliminary Grade	€34.75
Intermediate Grade	€51.75
Senior Grade	€51.75
Speech & Drama Senior Certificate Written Paper	
Speech & Drama Senior Certificate (written paper)	€54.75
Groups and Ensembles	
Ensemble	€68.00
Orchestra	€68.00
Class/Choral Singing	€68.00
Group Drama	€68.00
Choral Verse Speaking	€68.00
Cór-Reachtaireacht	€68.00
RIAM CARA Music Awards	
Céim 1, Céim 2 & Céim 3	€15.00
RIAM CARA Drama/Communication Awards	
Drama Groups - Taisteal 1, Taisteal 2 & Taisteal 3	€68.00
Transition Year Communication Award	€15.00
Theory and Harmony Examinations	
Preparatory Grade	€19.50
Grades I & II	€23.75
Grades III, IV & V	€29.50
Grades VI, VII & VIII	€41.25
Senior Certificate	€49.00

ENTRY CHECK-LIST

- Correct Application Form has been selected and Block Capitals used to complete details
- Name and Address of Applicant (eg Teacher, Parent or Guardian) has been supplied
- Contact Telephone Number has been indicated on the application form
- Candidates' names have been listed in the order you wish them to be examined
- All details regarding candidates' subjects and grades have been filled in correctly
- **Preferred Centre** has been indicated in the box provided
- A medical report and completed special needs form must be furnished, in the case of candidates with special needs (Reg 15)
- Correct fees have been calculated for the candidates
- **Only one cheque, made payable to the Royal Irish Academy of Music, has been enclosed with this entry**

LOCAL CENTRE SCHOLARSHIPS AND PRIZES 2015

The Academy offers for competition:

- (a) Local Centre Entrance Scholarships - providing free tuition in the subject of examination at the Academy for one academic year from September 2015 to June 2016. The Scholarships also provide for attendance at a Musicianship Class, which is obligatory. Eligible candidates must apply by **Wednesday 1 April 2015** stating whether they wish to compete for a Scholarship or a Prize. Application forms are available from the Local Centre Examinations' Office.
- (b) Cash Prizes
- Group A First Prize €150 and Second Prize €120
 - Group B First Prize €225 and Second Prize €150
 - Group C First Prize €300 and Second Prize €225

The awards will be determined by competitive examinations, which will be held at the Academy in May/June 2015.

Conditions of Entry

Qualifying Examinations and Age Limits

Instrumentalists – Groups A, B and C

Group A

Scholarship
or

1st Prize €150
2nd Prize €120

For candidates who obtain a minimum of 90% in Grade I or higher in a Local Centre Examination held between 9 April 2014 and 31 March 2015
Age limit: under 10 years of age on 31 December of the year in which the examination was taken.

Group B

Scholarship
or

1st Prize €225
2nd Prize €150

For candidates who obtain a minimum of 90% in Grade III or higher in a Local Centre Examination held between 9 April 2014 and 31 March 2015
Age limit: under 12 years of age on 31 December of the year in which the examination was taken.

Group C

Scholarship
or

1st Prize €300
2nd Prize €225

For candidates who obtain a minimum of 90% in Grade VI or higher in a Local Centre Examination held between 9 April 2014 and 31 March 2015
Age limit: under 15 years of age on 31st December of the year in which the examination was taken.

Senior Certificate Age limit: under seventeen years of age on 31 December of the year in which the examination was taken.

Group D

Scholarship
Vocal Students

For Candidates who obtain a minimum of 90% in Grade VIII in a Local Centre Examination held between 9 April 2014 and 31 March 2015
Age limit: under eighteen years of age on 31 December of the year in which the examination was taken.

Speech & Drama Scholarships & Prizes

Group A

Scholarship or
1st Prize €150
2nd Prize €120

For candidates who obtain a minimum of 90% in Grade I or higher in a Local Centre Examination held between 9 April 2014 and 31 March 2015
Age limit: under 10 years of age on 31 December of the year in which the examination was taken.

Group B

Scholarship or
1st Prize €225
2nd Prize €150

For candidates who obtain a minimum of 90% in Grade III or higher in a Local Centre Examination held between 9 April 2014 and 31 March 2015
Age limit: under 12 years of age on 31 December of the year in which the examination was taken.

General Regulations

- 1 Past or present pupils of the Academy in the instrument/subject of examination, or an allied instrument/subject, are not eligible to compete.
- 2 Candidates may not enter for more than one Scholarship or Prize in the same subject.
- 3 Candidates winning a Prize or a Scholarship cannot compete in the same grade the following year.
- 4 Candidates requiring accompaniment must provide their own accompanist for the competition.
- 5 We regret that it is not possible for candidates to obtain a breakdown of the marks awarded at the Competition.

Syllabus for Scholarship/Prize Competition

- Two contrasting pieces/items of own choice of the same or higher standard as the pieces/items selected for the original Local Centre examination
- Scales & arpeggios, aural requirements and sight-reading, as for the music grade passed at qualifying Local Centre examination
- Theoretical Questions/Conversation

INVITATION – PIANO SYLLABUS COMPOSITIONS

Composers are invited to submit compositions for possible inclusion in the RIAM's Piano Albums from Elementary Grade to Grade V.

Successful compositions will be selected on the basis of:

- (i) suitability of the submission for the appropriate technical development of each grade for the RIAM Local Centre piano syllabus
- (ii) interest and appeal of the composition, especially for the young pianist.

For earlier grades (up to Grade I) applicants may consider arranging familiar tunes suitable for younger players.

Interested composers should refer to a brief description of the technical standards, as well as the fee scale and other requirements which are available on URL:

<http://www.riam.ie/examinations/>

Compositions should be formatted in either Finale or Sibelius and submitted by **Friday 3 October 2014** in hard copy to the Local Centre Manager or emailed (in pdf format) to seniorexaminers@riam.ie.

LOCAL CENTRE COMPOSITION COMPETITION 2015

The Local Centre Composition Competition is intended to encourage students interested in composition. The winner will receive a cash prize and may have the winning entry published in the 2016 Piano Albums. The closing date is Friday 3 October 2014. This competition is open to everyone with the exception of students of the Academy.

The following particulars will apply:

- The standard of the piece composed can be for any grade up to and including Grade V
- The piece should be given a descriptive title
- Entrants for this competition are advised to consult current and recent Local Centre Piano Albums to become familiar with the level of difficulty for each grade
- The judges reserve the right not to declare a winner should there be no piece of a high enough standard entered for the competition
- Students may only submit a maximum of two entries in any competition
- Age limit: under 18 on 31 December 2014
- Music should be printed or written clearly in **black ink**. On publication of the winning compositions, the Academy reserves the right to make small editorial/typeset changes on the score, solely for the purpose of clarity
- **Prize: cheque to the value of €150**
- possible inclusion of winning compositions in Piano Album 2016 and on Piano Album CD; performance of compositions by examination candidates countrywide
- Send entries on full A4 size manuscript with the title of the music clearly indicated to:
**Local Centre Composition Competition, Local Centre Office,
The Royal Irish Academy of Music, 36/38 Westland Row, Dublin 2.**
- Please include your name, address, contact details, date of birth and any other relevant information
- The closing date for submissions is **Friday 3 October 2014**
- Submissions will not be accepted after 5.00 pm on that date

Tuition available at the Royal Irish Academy of Music

The Royal Irish Academy of Music has maintained the highest standard of teaching and performance since 1848. Countless numbers of distinguished musicians have received their training at the Academy, which offers a full range of musical subjects from beginner to diploma standard (Associate RIAM and Licentiate RIAM Diplomas in both performance and teacher mode) and graduate and postgraduate level. Please note the URL for the Academy's website is <http://www.riam.ie>.

As well as offering a full range of part-time instrumental teaching for all musical instruments, the Academy as an Associated College of Trinity College Dublin offers the following Degrees and Programmes:

Postgraduate Degrees and Programme:

- Doctor in Music Performance [Validated by Trinity College Dublin]
- Master in Music Performance [Validated by Trinity College Dublin]
- Recital Artist Diploma

Undergraduate Degrees:

- Bachelor in Music Performance [Validated by Trinity College Dublin]
- Bachelor in Music Composition [Validated by Trinity College Dublin]
- Bachelor in Music Education [See Trinity College for details]

One Year Programmes:

- Diploma in Music Teaching and Performance [Validated by Trinity College Dublin]
- Diploma in Community and Group Music Teaching
- Diploma in Conducting
- Access

Part-time Tuition

Entrance Scholarships for part-time tuition commencing September of each Academic year are offered in Keyboard, Strings, Wind, Brass and Percussion and Singing. A number of entrance scholarships are available to successful applicants on a competitive basis. These entitle the successful applicants to fifty per cent off tuition fees for one Academic year in both Practical and Musicianship classes. (Attendance at Musicianship classes is obligatory).

Only those who are audition and are successful are eligible to be considered for these Scholarships. The auditions are held during the first half of May each year. Application forms are available to download from the RIAM website <http://www.riam.ie/courses/part-time-tuition/application-form/> and entry criteria <http://www.riam.ie/courses/part-time-tuition/general-entry-criteria/> or from the General Office of the RIAM.

Musicianship

The RIAM Musicianship Department is committed to supporting every student's practical music lessons with vital theoretical foundations. The courses outlined promise to enrich your child's music education further, opening up engaging and exciting musical avenues that may prove to be unforgettable experiences.

Composition classes: Composer in Residence, Dr Kevin O'Connell, will be the tutor of the composition course at the Academy. This course provides students with the opportunity to compose pieces using a variety of contemporary techniques. Assessment will be on a continuous basis. By the first of May of the Academic year students will be required to submit a folio of course works consisting usually of four to six pieces in consultation with the tutor. Applications for this course will be accepted from both Junior and Senior Students.

Music Technology classes: Making music the 21st Century Way

This lively course explores new ways of making music, from having a symphony orchestra at the click of a mouse, through sound recording techniques for the garage band and onto the ins and outs of scoring for film. Our music technology specialist will introduce each student to the many exciting applications of music's engagement with 21st century technology. This course covers the areas of:

Digital Audio Editing, Sequencing, Synthesis techniques, Sound-Design for Film, Effects Processing and Recording Techniques.

Jonathan Nangle is a dynamic teacher whose enthusiasm for his topic is matched by his many years of experience in this area. His engaging approach to this popular topic for students has proven to be extremely successful in keeping students' interest and curiosity alive.

Junior and Leaving Certificate Courses

Junior Certificate Set Works/Harmony & Counterpoint classes. These classes cover all aspects of the written paper for the Junior Certificate Examination, including set and chosen songs, set and chosen works, Irish music, harmony and melody writing and specialised topic. One hour per week for 30 weeks over two years. Classes take place one day a week on a Saturday.

Leaving Certificate Set Works/Harmony & Counterpoint classes. This is a comprehensive **TWO** year course for Leaving Certificate Music students intending to sit their examination with the Department of Education. Held every Saturday and taught by Kim Fallon Bailey, this popular course offers students the opportunity to prepare for the music syllabus outside of school. The course covers all aspects of the written papers for Leaving Certificate Music, including melody writing and composition, set works, Irish music and unprepared history. It is the student's responsibility to enter this examination through his/her Secondary School. The lectures are 1½ hours per week for 30 weeks over two Academic years.

Pre-Instrumental Course - Developing music skills with young children

The pre-instrumental course is designed to promote the basic musical skills for young children between the ages of four to eight years. This course is designed in a very structured, enjoyable and stimulating way and carried out in a manner appropriate to the mental and physical stages of development of the child.

The Methodology

It is based on the Kodaly concept of music education which could be summed up as the practice and belief in musicianship development through singing.

The Voice

The voice is the primary instrument used in Kodaly training. Singing has a profound effect upon the child's physical, social, emotional and intellectual development and is the most direct way of making a musical response. Not only is this instrument free and portable, but because it is part of our bodies anything that is learned through singing is learned more deeply and thoroughly. Singing is also vital for developing that essential part of a musician "the inner hearing". A child who plays before he/she sings may remain unmusical for a lifetime.

What are the aims of this course?

- To awaken the child's interest in music
- Melodic development
- Development of beat and rhythm skills
- Development of aural abilities
- Inner hearing
- Timbre/tone quality
- Musical memory
- Listening skills
- Notation reading/writing
- Performing
- Introduction to all instruments
- To enjoy and grow to love music
- All this prepares the student for instrumental training/tuition

Junior Choirs

The Junior Choirs are made up of children aged between 8 and 18 who meet on Saturdays to explore songs for the young under the musical direction of Denise Coleman and Elizabeth Keighary. This is a 60-minute class each week for 30 weeks and is designed for age groups of:

8 -10 years

11 -13 years

14 -18 years

Short courses

Doing Leaving Cert Music exam in 2015?

Can't tell Aria from Recitative?

Baffled by Berlioz and mystified by Mozart?

Why not enrol on our **two-day Revision Course** on Tuesday 7th April and Wednesday 8th April 2015 from 10am -1pm and 2pm - 5pm each day. This two day intensive course will take place at the Academy over the 2015 Easter break and will cover all key aspects of the Leaving Certificate composition and listening papers, including set works, unprepared listening test, Irish music, melody writing and Harmony and Counterpoint.

Notes provided including comprehensive revision booklet offers information, advice, and exam hints. Our experienced lecturer Professor Deborah Kelleher will cover aspects of good study technique and will answer any students' questions in a supportive and helpful spirit.

Considering doing Music at Third-Level for 2015?

Under the expert and experienced guidance of our Director, Deborah Kelleher, this **one-day course** is designed to assist with preparation for entrance exams for NUI Maynooth, RIAM, TCD, DIT, UCC, WIT and UL third-level Music Programmes, concentrating on the written and aural elements of these entrance tests.

This six-hour day helps the student prepare for the various entrance examinations to third-level colleges in Ireland. The course will work both on written and aural elements of the tests with all participating students receiving a comprehensive and invaluable handbook. Why not apply for this worthwhile course? Application forms are available at <http://www.riam.ie/wp-content/uploads/2011/03/Application-Form-2014.pdf> or from the General Office at the RIAM. The course will take place on the Monday of mid-term break in February.

Summer Courses

Check our website <http://www.riam.ie/courses/summer-coursesriam/> for details on Summer Courses held at the RIAM.

For further details on enrolment procedures, entry criteria, closing dates, fees, and all other courses available at the Academy, please contact the **General Office** on 01-6325300 or e-mail generaloffice@riam.ie or log on to <http://www.riam.ie/courses/>

THEORETICAL CERTIFICATE EXAMINATIONS

The Academy is pleased to offer two Theoretical Certificates - Theoretical Certificate I and Theoretical Certificate II, which are open to both internal and external students. Theoretical Certificate I qualifies one to teach theory up to and including Grade 6 Local Centre examinations and Theoretical Certificate II qualifies one to teach theory up to Senior Certificate.

Age Limit

Candidates for all Teaching Certificates/Diplomas must be over eighteen years of age in the year of the examination on 1st July for June/July examination session and 31st December for the November/December examination session.

Guidelines for entering Theoretical Certificate 1

Candidates are advised to have attained Grade 7 Theory with a mark of 85% or more with RIAM Local Centre or comparable examination board or will have achieved an equivalent standard through their professional experience.

Guidelines for entering Theoretical Certificate 2

Candidates are advised to have attained Senior Certificate with a mark of 85% or more with RIAM Local Centre or comparable examination board or will have achieved an equivalent standard through their professional experience.

Examination Dates

The Teaching Certificates are held at the Royal Irish Academy of Music twice yearly during **June/July** and **November/December**. Entry forms and details of fee structure are available from the General Office, RIAM 36-38 Westland Row, Dublin 2.

Completed entry form and full fees should be received by the General Office no later than:

4.00 pm on May 1st for the June/July examination session

4.00 pm on October 10th for the November/December examination session

Should either of these dates fall on a weekend or Bank Holiday the deadline for entries will close on the previous Friday at 4.00 pm. **No late entries will be accepted.**

DIPLOMA EXAMINATIONS

Examinations for the Associate and Licentiate Diplomas (Teacher and Performer) are open to students of the Academy and external students. Successful candidates will have the right to use the following letters: ARIAM (Associate) and LRIAM (Licentiate). The Teachers' Diploma Licentiate of the Royal Irish Academy of Music (LRIAM) is recognised by the Department of Education as a music teaching qualification for whole time employment in:

- (a) Vocational Schools
- (b) Secondary schools (teachers must also hold a Degree in Music from a recognised university in Ireland or Britain)

Age Limits

Candidates for both Teaching Diplomas must be over eighteen years of age on 1st July for June/July examination session and 31st December for the November/December examination session. There is no age limit for the Performance Diploma.

Guidelines for entering ARIAM (Teacher & Performer)

- Candidates are advised to have attained at least Grade 8 with a mark of 85% or more with RIAM Local Centre or comparable examination board.

Guidelines for entering LRIAM (Teacher & Performer)

- Candidates are advised to have attained an ARIAM or equivalent recognised diploma or to have attained an equivalent standard through their professional experience.
- **Examination Dates**

Examinations are held at the Royal Irish Academy of Music twice yearly during **June/July** and **November/December**. [Please note that Diploma examinations are only held at the Royal Irish Academy of Music].

Entry form and full fees should be received by the General Office not later than:

- 4.00 pm on May 1st for the June/July examination session
- 4.00 pm on October 10th for the November/December examination session

Should either of these dates fall on a weekend or Bank Holiday the deadline for entries will close on the previous Friday at 4.00 pm. **No late entries will be accepted.**

For entry forms, details of Certificate or Diploma examination fee structure or to purchase Diploma Syllabi or past papers, please contact the **General Office** on 01-6325300 or e-mail generaloffice@riam.ie.