

## Guidelines for the Safe Return

### of Junior RIAM Students to the RIAM

*We wish to ensure a safe learning environment for all our students, staff and stakeholders and we thank you for your cooperation with these guidelines.*

- All those entering the building should stop and use the hand sanitiser in the reception area. There will be hand sanitiser stations available in fixed locations on each floor.
- Please ensure that you check in at reception on arrival and give your name and contact details to our receptionist on entering the building to assist with contact tracing.
- All those over 13 years of age should wear face coverings while on the premises and for their lesson, unless performing, when social distancing must be adhered to.
- There will be no waiting areas available. Students should be dropped to lessons and parents or guardians should leave the premises and collect students immediately following lessons. If parents have agreed with your child's teacher to attend their lesson, a face covering should be worn and social distance maintained.
- There is to be no waiting in the reception area.
- Only one parent or guardian should bring their child to their lesson and where possible no siblings should be in the RIAM, unless also attending a lesson.
- All classrooms have been measured to ensure social distancing of at least one meter is possible. Teachers will wear face coverings or visors. Students may do so if they wish although public health guidelines does not currently recommend the wearing of face coverings for primary aged children although your child's teacher may ask them to wear a face covering for their lesson if it is possible for them to do so.
- We encourage all children to thoroughly wash their hands immediately before and after each lesson and practice good respiratory hygiene such as using a tissue or crook of their elbow to cough or sneeze. There will be relevant age appropriate signage regarding this throughout the building.
- Each teacher will have sanitising products to clean pianos with after each lesson. All rooms will be ventilated between lessons and high frequency touch points will be cleaned twice each day.
- As previously communicated, musicianship lessons will be held online for the forthcoming Academic year. If you need to change your musicianship lesson day and time, please contact [ellendunne@riam.ie](mailto:ellendunne@riam.ie) /01 6325313 or [riamjunior@riam.ie](mailto:riamjunior@riam.ie). For queries about your practical lessons time, please contact your teacher on [firstname.lastname@riam.ie](mailto:firstname.lastname@riam.ie)
- If you require to speak with a member of the Junior RIAM Office team we would request you do so by phone rather than in person. Alternatively you may make an appointment with the office if absolutely necessary. You can email [riamjunior@riam.ie](mailto:riamjunior@riam.ie) to make appointments.
- There is no instrument storage facility for Junior RIAM students for this academic year.
- If your child should become unwell during their lesson, their teacher will contact one of the First Aid Representatives who will bring your child safely to an area to isolate and the parent or guardian will be

contacted by mobile phone immediately. Please ensure the Junior RIAM Office has the most up to date contact details for you. Please email [deirdredurkan@riam.ie](mailto:deirdredurkan@riam.ie) with any updates.

- If you or a member of your household, or childminder, have travelled to a country outside the Government Green List, you may not attend the RIAM for a period of 14 days on returning to Ireland. The teacher can conduct a class via Zoom at the usual time in the case of one-to-one lessons, if notification of at least 24 hours is given.
- If your child is unwell or has a temperature or a member of your household is awaiting Covid-19 test results or has been in contact with a confirmed case of Covid-19, please do not attend the RIAM and notify the child's teacher or Junior RIAM. The teacher can conduct a class via Zoom at the usual time, in the case of one-to-one lessons, if notification of at least 24 hours is given.

The RIAM Covid- 19 Policy Document is available at [www.riam.ie](http://www.riam.ie).

Please forward any specific queries relating to Covid-19 to the RIAM Covid-19 representative by emailing [ruthmeehan@riam.ie](mailto:ruthmeehan@riam.ie).

### CBS Westland Row

All our guidelines also apply to any teaching in CBS Westland Row with these specific additions:

- Please give your name and contact details to the porter on duty when you enter the main door of the school to assist with contact tracing.
- There will be no waiting areas available. Students should be dropped to lessons and parents or guardians should leave the premises and collect students immediately following lessons. If parents have agreed with your child's teacher to attend their lesson, a face covering should be worn and social distancing maintained.
- If your child should become unwell during their lesson, their teacher will contact the porter at the front entrance who will bring your child safely to an area to isolate and the parent or guardian will be contacted by mobile phone immediately. For this reason please ensure you have given the contact details to the porter on entering the school.
- Parents/Guardians are asked to wear face coverings while in the building and avoid gathering in groups inside or outside the premises on Cumberland Row.
- For Pre-Instrumental and Magic Melodies classes, please drop your child to their lesson as normal and after class your child's teacher will escort them to the main hall for collection to avoid gathering of groups in the corridors. We now have two porters on site on Saturday's to assist with Covid-19 safety measures.

08/10/20