

**Minutes of the Board of Governors Meeting of Thursday 13<sup>th</sup> April 2023**

**Present:** J. Woodworth [Chair]  
**Also:** M. Carey, D. Conroy, T. Corcoran, T. Doyle, T. Fahy, O. Gilhooly-Miles,  
D. Kelleher, A. Lenny, H. McCormack, D. Tiernan.  
**In Attendance:** K. Kelleher [Secretary]  
**Apologies:** J. Carty, L. Hennessy, D. McDonagh, J. Murray, S. Quinn

**1. Conflicts of Interest**

No conflicts of interest confirmed.

**2. 2.a) Minutes of the Governing Body Meeting of 9<sup>th</sup> February 2023**

**2.b) Minutes of the Special Governing Body meeting of 11<sup>th</sup> April 2023**

The meeting approved the minutes of each by acclamation

**3. Matters Arising/Outstanding Actions**

No matters arising from either meeting not being covered on the agenda.

**4. Director's Report**

**4a. RIAM-DFHERIS Workforce Plan 2024-2027 and Executive Summary**

The summary outlines RIAM's ambition to grow staff by 25 FTE over the coming 4 years and DFHERIS is being asked to fund 65% of salary costs and 15% of operational and establishment costs. The appendices to the report will include a 'new staffing' cost table and a projected operating budget out to 2036 from a 2020-2022 baseline.

**4b. Update on the RIAM Re-development**

The Director outlined the normal steps to agreeing a final account with the builder; likely inflation and delay claims and the possible scenarios from achieving a quick settlement to a protracted process in the event of a dispute.

**4c. Status of RIAM Capital Funding**

Funds of €4.4m are being held up as the legal due diligence minutiae is worked through by the Solicitors. These funds, including the bank loan of €3m, won't be released until the arduous process is 100% completed to the satisfaction of the CSSO solicitor acting for DTCAGSM. The delay in this process has caused significant financial strain on the Academy's cashflows.

**5. RIAM Diversity, Equality, Accessibility and Inclusion (DEAI)**

The Director tabled the PRIhME Assembly 4 briefing document, which was taken by the meeting as being read.

**6. Finance Committee Report**

The committee considered the management accounts for January 2023, the final budget for 2023 and the outturn for 2022, noting the strong surplus achieved in the year.

The meeting also reviewed the latest cashflows, funding streams and projected costs for the Capital Development project and the update on computerisation activity since the last meeting.

**7. Draft Annual Report and Financial Statements for Year-ended 31<sup>st</sup> December 2022**

The Governing Body reviewed the 2022 Statutory Accounts and on the proposal of T. Corcoran and seconded by D. Tiernan, approved the accounts, subject to satisfactory external audit.

**8. Audit & Risk Committee**

T. Corcoran gave a verbal update of the meeting held on 23<sup>rd</sup> March. He noted that the Chair of the Governing Body, to avoid any perceived conflict, would step down from the committee and a replacement would be sought in due course.

The meeting had a first look at the internal audit report on Cyber and IT security and also considered next steps on its review of the Academy risk register.

**9. Governance Committee**

The Secretary gave a verbal update of the meeting held on 13<sup>th</sup> March 2023.

The meeting considered five RIAM policies namely: Career Break; Assistant Lecturer to Lecturer Progression; Mobile Device Management; Complaints and Student Complaints.

Proposed by A. Lenny and seconded by M. Carey, the Governing Body approved five policies.

**10. Board of Studies**

The Governors noted the minutes of the meeting of 27<sup>th</sup> January 2023.

**11. Pension Trustee Matters**

a. The Governors noted the minutes of the Trustee meeting held on 9<sup>th</sup> December 2022..

b. Proposed by O. Gilhooly-Miles and seconded by A. Lenny, the Governing Body approved the incumbent staff pension Trustees to serve for a further two-year term.

**12. ICT Steering Committee meeting**

The Governors noted the minutes of the meeting of 21<sup>st</sup> November 2022, in particular that the project, to transition ICT systems to the cloud, is nearing completion.

**13. AOB**

No other business tabled.

Signed .....

Date .....