

**Minutes of the Governing Body Meeting of Thursday 9<sup>th</sup> May 2024**

- Present:** J. Woodworth [Chair]
- Also:** D. Conroy, T. Doyle, D. Kelleher, A. Lenny, R. Lyness,  
H. McCormack, S. Quinn, D. Tiernan, M. Walsh
- In Attendance:** K. Kelleher [Secretary]
- Apologies:** A. Byrne, M. Carey

The Governors welcomed Michael Walsh, member nominee, to his first meeting.

The Chair noted that this would be the last meeting of the GB to be attended by K. Kelleher and she thanked the retiring Secretary, for all his assistance with Board meeting preparation and for the splendid and committed support he has provided to the Board, Director and staff on a whole range of matters.

**1. Conflicts of Interest**

No conflicts of interest declared.

**2. Minutes of the Governing Body Meeting of 29<sup>th</sup> February 2024**

The meeting approved the minutes.

**3. Matters Arising/Outstanding Actions**

Regarding the reform of RIAM constitution, no response, from the Charities Regulatory Authority to the recent submission by D. Jennings, is expected before the autumn.

**4. Director's Report**

The Director presented her report under four headings:

- Institutional review – update
- Recruitment of new teaching staff
- Senior management team and Heads of Faculty changes
- Student successes

**5. RIAM Diversity, Equality, Accessibility and Inclusion (DEAI)**

Nothing specific tabled

**6. Finance Committee Report**

D. Tiernan summarised the meeting held on 30<sup>th</sup> April 2024.

Performance income and expenditure 2023 reviewed – the analysis to be further parsed to provide more clarity.

On the contractor's claim, there is some optimism for a favourable outcome; the builder has not responded to several queries.

The management accounts to February show results to date on budget.

The cashflow forecast for 2024 indicates the operation will not require a call back of cash diverted to the building project.

**7. Audit & Risk Committee**

A. Lenny gave a verbal summary of the meeting held on 28<sup>th</sup> March 2024.

The Annual Report and Financial Statements were reviewed and approved for submitting to audit.

The risk management process - documenting, measuring, scoring and reporting of risk was discussed - with a wish to pitch the process at the right level for the organisation.

S. Quinn and J. Woodworth to request if they supply example risk registers for consideration.

**8. Governance & Nominations Committee**

The Governors noted the minutes of the G&N meeting of 19<sup>th</sup> February 2024, which reviewed two policies and the RIAM policies control sheet.

**9. Board of Studies**

The meeting noted the minutes of the 2<sup>nd</sup> BOS meeting for 2023/2024 held on 26<sup>th</sup> June 2024.

**10. Pension Trustee Matters**

The Governors noted the minutes of the Trustee meetings of 6<sup>th</sup> October 2023.

**11. ICT Steering Committee meeting**

The Governors noted the minutes of the ICT steering committee meeting of 1<sup>st</sup> February 2024.

T. Doyle is now Chair of the committee. Governor M. Walsh, who has an IT background and sits on the committee, noted the immense amount of ICT activity, cyber security and disaster planning being undertaken.

**12. AOB**

Proposed by A. Lenny and seconded by H. McCormack, the Governors approved the 2023 Annual Report and Financial Statements for signing, subject to no material changes and clearance by the OCAG.

Signed .....

Date .....