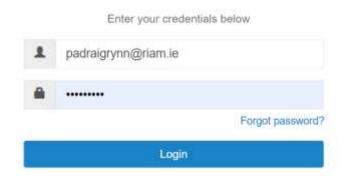
### Steps to Accessing Reports and Results in RIAM/Classter Account

You can access RIAM/Classter account at following link: <u>The Royal Irish Academy of Music - Classter</u> Login Portal

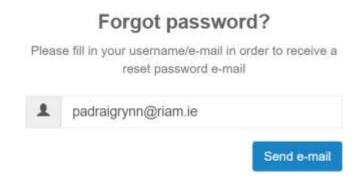
**Username** is your RIAM email

You set the original password. If you forgot your password, you can request a new one.

# The Royal Irish Academy of Music



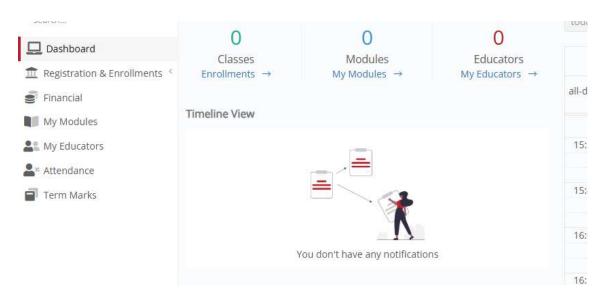
To request a new password, click Forgot password



Type in your RIAM email and click Send e-mail



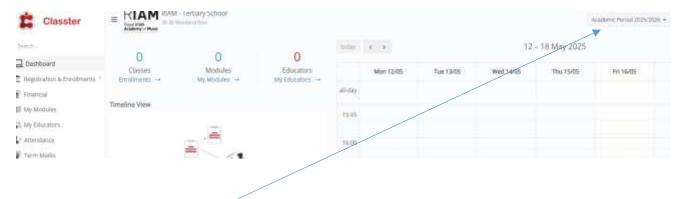
Step One Log into the account, click on the left corner of the account called the dashboard.



Step Two dashboard opens up various dropdown options

- 1. Registration and Enrolment
- 2. Financial
- 3. My Modules
- 4. My Educators
- 5. Attendance
- 6. Term Marks

Click **My Modules** this will bring you to a list modules and grades under the academic year you are studying.



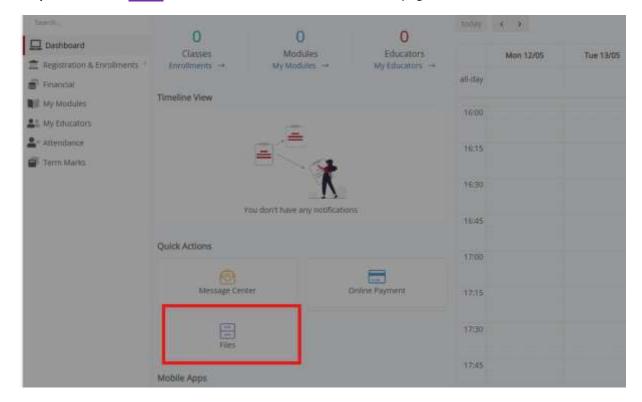
Do not forget to choose the **Academic period** relevant to the year you wish to review under **My Modules** 

Please note modules and results will only be available from the academic period 2025/26, prior to the Academic Period 2025/26, results can be accessed under files. Refer to Accessing Performance Marking Results.

#### Accessing Performance Marking Results and Transcripts prior to Academic Period 2025/26.

Students can access reports, transcripts and performance exam reports under files.

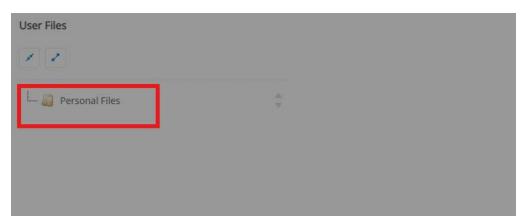
**Step One** Click on **Files** which is visible on the main dashboard page.



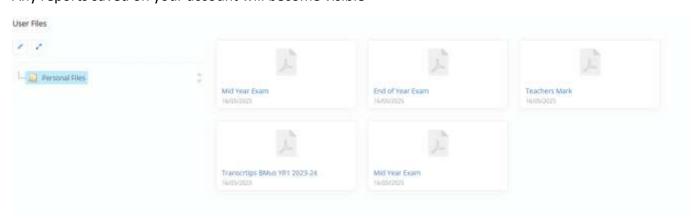
**Step Two** By clicking on **Files**, this will open up a pop up window showing a Folder (**Personal Files**) saved on your account.



## **Step Three** To find reports, click on **Personal Files**



## Any reports saved on your account will become visible



**Step Four** Click on the PDF file, which you wish to open/download.



The file will then download to your desktop, or device.