

How do I renew my student visa?

Visa renewal is required for:

- Undergraduate and Postgraduate Students progressing to the next academic year
- Students who do not complete the academic year as planned and within the original timelines of their programme (e.g. failed modules, deferred modules, returning after suspension)

Students must begin the renewal process before their current IRP card expires.

It does not have to be fully completed before the IRP card expires. Take into account that it can take a few weeks to gather the required documents and for your registration for the coming academic year to be processed. Refer to the immigration website for [information if the IRP expires while the renewal is still being processed and for up to date information on current processing times.](#)

To renew their visa, students must:

1. Reside in Ireland and provide proof of address.
2. Have a valid IRP card

Visa Renewals	Documents needed
1. The biometric page of your current valid passport(s). This is the page that shows your photograph, passport number and date of birth.	1. Passport
2. The front and back of your current IRP card. This is the credit-card sized plastic card you received when you last registered your permission.	2. Valid (in date) IRP Card
3. Proof of your enrolment on a full time higher education course that is listed on ILEP.	3. RIAM Registration Letter (Request this letter by completing the Letter Request Form) The letter can only be issued when students have been registered for the new academic year.
4. Proof of your exam results.	4. Exam results- download transcripts RIAM/Classter Account. You can access RIAM/Classter account at following link: The Royal Irish Academy of Music - Classter Login Portal
5. Proof that you have paid college/university fees.	5. RIAM Fees Receipt or TCD Fees Receipt
6. Proof of your *scholarship funding (if applicable).	6. RIAM Fees Receipt or TCD Fees Receipt

7. Proof of your private medical insurance. Insurance MUST cover accidents & medical incidents including hospital stays for the duration of your residence. Travel insurance is NOT sufficient for Visa Renewal and students must have insurance from an Irish Provider. Irish provider studyandprotect.com	7. Your medical insurance
8. €300 to pay by credit/debit card	8. €300 to pay by credit/debit card

3. Register for the new academic year and tuitions fee paid/set up a payment plan.
4. Purchase medical insurance from an Irish provider studyandprotect.com/contact-us/
5. Renewals are processed on the immigration [application portal](#)

Other recommendations

Immigration might request additional documents depending on the reason for your visa renewal. These documents might include,

- Copy of your transcripts or results - this is available on your RIAM/Classter Account

You can access RIAM/Classter account at the following link: [The Royal Irish Academy of Music - Classter Login Portal](#)

Flight details if you deferred your programme or modules and travelled home

- Any other documents that might give a better understanding of why you did not complete your programme as planned.